



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	HUTATMA JAYWANTRAO PATIL MAHAVIDYALAYA HIMAYATNAGAR
Name of the head of the Institution	Dr. Sadavarte Ujjwala Keshavrao
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02468244406
Mobile no.	9657770081
Registered Email	hjp.ned@gmail.com
Alternate Email	druksuks000@gmail.com
Address	HUTATMA JAYWANTRAO PATIL MAHAVIDYALAYA HIMAYATNAGAR Tq.Himayatnagar Dist.Nanded.
City/Town	Himayatnagar, District Nanded
State/UT	Maharashtra

Pincode	431802																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	State																		
Name of the IQAC co-ordinator/Director	Mr. DIVDE ASHISH ASHOKRAO																		
Phone no/Alternate Phone no.	02468244306																		
Mobile no.	7507737788																		
Registered Email	hjp.ned@gmail.com																		
Alternate Email	envi.ashu@gmail.com																		
3. Website Address																			
Web-link of the SSR: (Previous NAAC CYCLE)	https://hjpmh.co.in																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes, whether it is uploaded in the institutional website: Weblink :	https://hjpmh.co.in/IQAC_pdf/HJPMH%20AC2018-19.pdf																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.48</td> <td>2019</td> <td>28-Mar-2019</td> <td>27-Mar-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	2.48	2019	28-Mar-2019	27-Mar-2024
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	B	2.48	2019	28-Mar-2019	27-Mar-2024														
6. Date of Establishment of IQAC	22-Feb-2016																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

Scrutiny and forwarding the applications for promotions under career advancement scheme (CAS) of full time teachers to the competent authority.	02-Mar-2019 1	1
Swachh Gaon, Sundar Gaon	04-July-2018 1	74
International Yoga Day	21-Jun-2018 1	60
VVPAT Demo for NEW Voter	19-Jan-2019 1	78
Cleanness Survey	04-Dec-2019 1	64

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- > Preparation of IIQA.
- > Preparation & Submission of SSR for NAAC First Cycle.
- > Decided NAAC PEER TEAM Visit Schedule.
- > Enhance quality in academic as well as activities of social out rich save tree, blood donation, voter awareness, gender sensitization etc.
- > Encourage faculty members to enhance the active participation in research activity such as Submitting minor/major research projects to different funding agencies, publishing more quality research papers in reputed journals/conferences.
- > Encourage the faculty members to filled forms for PG Teacher, Ph.D. Guideship.
- > Organized NAAC MOCK Test by Experts.
- > Discussion of obtained NAAC Grade and SWOC analysis.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Preparation of IIQA.	Prepared and submitted the IIQA.
Preparation & Submission of SSR for NAAC First Cycle.	SSR is submitted on 16.01.2018.
To encourage the faculty for the academic meets courses and research presentation.	Many faculty members participated and presented their work in national and international academic meets.
To encourage the faculty members for publication work.	Several research papers are published in reputed peer reviewed journals.
Social outreach program	Organized animal health check camp, Health Check up Camp, Voter Awareness Program, tree plantation program.
To encourage departments to arrange seminar/guest lecture/workshop	Many expert guest lectures were arranged.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body?

YES

Name of Statutory Body

Meeting Date

College Development Committee

15/08/2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

YES

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	
17. Does the Institution have Management Information System?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The HEI has MIS of Government of Maharashtra (https://dhemis.maharashtra.gov.in/). The institution's data is regularly uploaded on the above MIS portal. A list of modules currently operational are as following:</p> <ol style="list-style-type: none"> 1. General details of the Office/Institute 2. Details of Courses conducted in the Institution. 3. Total Approved Seats. 4. Details of Approved Seats, Designation Wise. 5. Details of Approved Seats Subject Wise 6. Details of Research of Activities in The Institution - Ph.D. 7. Details of M.Phil. Students 8. Details of Students Enrolment in Different Courses 9. Details of the Minority Students Enrolment. 10. Details the Physically Handicapped Students Enrolment. 11. Details of Hostels facility. 12. Details of Scholarship Availing Students. 13. Details of Availability of Physical Education Facilities. 14. Details of Library. 15. Details of Physically Handicapped Students and Expenditure thereon. 16. Detail Examination Results 17. Breakup of fees Received 18. Expenditure Status of Plans Scheme

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Hutatma Jaywantrao Patil Mahavidyalaya is affiliated to Swami Ramanand Teerth Marathwada University, Nanded and follows curriculum prescribed and designed by university. College also prepare academic calendar which received from Swami Ramanand Teerth Marathwada University, Nanded. The academic plan is included with practical examination and extra curriculum activities prepared and maintained department wise under the guidance of principal. At the commencement of academic year, principal arrange a meeting in which academic calendar, academic plan, extra curriculum activities are discussed. Student's attendance, assignments and also continuous assessments are taken regularly in the classroom so that slow learners and advance learners are to be identified. The principal arranges meeting with teaching staff to discuss the performance, suggestions and further action for effective implementation of curriculum in the college. The college offers certificate courses in 5 subjects such as 'A Certificate course in English Grammar' by English department, 'A Certificate Course in Water Quality Monitoring' by Environmental science department, 'Certificate Course in Yoga & Meditation' by Sports department, 'certificate Course in Human Rights' by Political science department and 'Certificate Course in Goods & Services Marketing' by Commerce department. On the other side college impart skill enhancement course (SEC) which also help the student to improve the skill, employability and efficiency. The institution focuses on ICT for better implementation of curriculum to provide a new source of learning, through it teachers explain the topics very effectively. Apart from this, students also use mobile App like EDMODO to access and download course material, test, assignment, etc. Remedial classes are also more effective according to slow learners for understanding the aspects and concepts of basic curriculum. Slow learners are motivated by using mobile app., ICT, remedial coaching classes. Similarly, confidence and enthusiasm are created in them.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
NIL	NIL	NIL	NIL	NIL

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
NIL	NIL	NIL	NIL

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B.A.	Second Year		19/06/2018		
B.Com	Second Year		19/06/2018		
B.Sc.	Second Year		19/06/2018		
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year		
	Certificate	Diploma Courses
No of Students	118	

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
NIL	NIL	NIL

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	Programme /Specialisation	No. of students enrolled for Field Projects / Internships
B.A.	Environment Study	35
B.Com	Environment Study	25
B.Com	Project Work	25
B.Sc.	Environment Study	45

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

For the development of Infrastructure, quality enhancement in learning experience and evaluation students plays very critical role. College collects feedback forms from students, alumni and parents every year regarding Syllabus, Infrastructure and faculty of their subject and finally college evaluate all the forms. Feedback forms provides opportunity to students to comment on teaching and learning quality of institution and available physical facilities in the college. Feedback confirms that lecturers are made aware of problems faced by students. Principal forms feedback committee which collects feedback forms every year from students, alumni and parents All collected feedback forms submitted to IQAC of the institution. IQAC committee analyse all the feedback form and prepare a report which is then forwarded to CDC meeting. As per the analysis reports whatever the suggestions and demands received from students and stakeholders were discussed by the CDC members and principal takes necessary action on it. If any suggestions comes regarding curriculum the principal and faculty members interact with students and provides feedback to teachers in staff meetings. When the university changes the course curriculum it arranges the workshops on curriculum design. College faculties participate in those workshops and suggest needful corrections and required changes with BOS members. The collected and analysed feedback is uploaded to institutions official website.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
BA	144	142	142
B.Com	120	82	82
B.Sc	132	132	132
M.A.(Marathi)	80	6	6
M.A.(Eco)	80	10	10
M.A.(Hist)	80	19	19

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	724	64	31	00	03

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
22	21	21	4	00	4

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

As our institution is located in the rural and Tribal region of Nanded district, the students mentoring system play a very important role in the academic development of the student and the institution also. Most of the students come from economically poor and educationally backward families. They need the assistance of such mentoring system for their development.

In our institution, mentoring system has been introduced from previous NAAC cycle for establishing a better and effective relationship between student and teacher and also continuously monitor council and guide students in educational and personal matter.

All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentorship is--

1. To enhance teacher - Student relationship.
2. To enhance student's academic performance and attendance.
3. To minimize student's dropout ratio.
4. To monitor the students regularity and discipline.
5. To enable the parents to know about the performance of the students.

The IQAC has taken the initiative of implementing the mentoring of students are based on the streams of studies also according to their core subjects. They are divided into 25-30 students.

Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counseling as and when they required.

It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counseling and their special meeting with the principal at the suggestions of the mentor. If the student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher.

At least 3 to 4 meeting are arranged by mentors for their mentee in each semester. Through, the system has only been implemented in the last few years, significant improvement in the teacher - student relationship is observed.

This system has been useful in identifying slow and advanced learner and through a careful examination of each mentors report the college has organized "Remedial classes" in identified topics.

HOD's will meet all mentors of their department at least once in a month to review proper implementation of system. Advise mentors wherever necessary.

Types of mentoring done in our institution are -

1 **Professional Guidance** - Regarding professional goals, selection of careers and higher

Education.

2 **Career Advancements** - Regarding self-employment, entrepreneurship development, opportunities morale, honesty integrity required for career growth

3. **Coursework specific** - Regarding attendance and performance in present semester and Overall performance in the previous semester.

4 **Lab Specific** - Regarding Do's and Don'ts in the lab.

Outcomes of the system :-

1. The attendance percentage of the students has increased to greater extent.
2. The number of detention of students has decreased consistently.
3. Due to direct communication between mentor and the mentee, there is good improvement in student-teacher relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
788	34	1:23

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	22	8	0	14

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
NIL	NIL	NIL	NIL

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
B.A.	General	I,III,V	12/12//2018	28/01/2019
B.Com	General	I,III,V	25/10/2018	28/01/2019
B.Sc.	General	I,III,V	12/12//2018	28/01/2019
M.A.	General	I,III	04/12/0218	28/01/2019
B.A.	General	II,IV,VI	06/05/2019	26/06/2019
B.Com	General	II,IV,VI	04/04/2019	26/06/2019
B.Sc.	General	II,IV,VI	06/05/2019	26/06/2019
M.A.	General	II,IV	30/04/2019	26/06/2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal evaluation of the students is an integral part of the teaching-learning process. The students have been encouraged continuously to study sincerely for the improvement of their performance. The institution has an examination committee to carry out the effective implementation of internal assessment and college examination.

As our institute is affiliated to Swam Ramanand Teerth Marathwada University, Nanded. The affiliating university has introduced CBCS pattern, also initiated skill development programmers select from the prescribed core, elective or skill enhancement courses.

In CBCS semester system the assessment consists of - End of Semester Examination (ESE) and continuous Assessment (CA). The CA is based on continuous internal actively conducted by the institution and ESE will be conducted by the university. Each CA and ESE having weightage of 20:80 for science stream and for Arts and for commerce streams is 25:75.

The institution also implements various reforms in internal evaluation system. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach to evaluate student's achievements includes various academic activities e.g seminar presentation, Group discussion Unit Tests, Assignments and project submission etc. The students' knowledge of the subject is evaluated on the basis of their presentation skill communication skill and language fluency. The unit tests are conducted which are subjective and objective type questions. The students are asked to submit home assignments within proper time schedule. The internal examination committee plans and implements internal assessment process to evaluate the students prior to University examination. The internal examination is coordinated with the academic calendar.

The college takes care to maintain The confidentiality in the work of internal examination process. Whenever there is a change in the evaluation method as per the direction of University, it is communicated to the faculty by circulating a copy of the University circular. The utmost care is taken for the maximum attendance of the students. The concerned subject teacher conducts a personal interface meeting with the students. The students are apprised for their strength and weaknesses for further improvement.. The results are analysed to identify slow and advanced learners. The IQAC monitors the evaluation process in its meetings and provides suggestions for improvement.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares a calendar as per the schedule prescribed by the affiliating University for implementation of curriculum and participation in Extra-curricular and co-curricular activities. The institution ensure the effective time management, after receiving the timeline from the University and adhere to it. At the beginning of session institution prepare an academe calendar and publish it for each of B.A. B.Sc. and B.com courses which give a time plan for the curricular as well as extracurricular activities for the students. In the academic calendar institute adhere to available working days, short and long holidays, National public holidays, Admission process, semester wise teaching Plans, tentative University Examination days, Tentative practical Exam days, allocation of internal assessment work i.e. Seminar activity, project assignment, Theory assignment, class test, practical assignment, submission of internal assessment work, ICT lectures, Guest lectures, celebration of National science Day, celebration of Various Birth and Death Anniversary, Educational tours various literacy days Awareness programs and rallies, organizing workshops/seminar activities are planned month wise and make implementation on it.

As per academic calendar, the institution follows all the related curricular co-curricular and Extra-curricular activities for the better academic work. As per the academic calendar; institution participates in the Extracurricular activities like, youth festival, Inter collegiate sport competition, organized by the affiliating University. Besides this, the institution also arranges some curricular and co-curricular activities casually as per the guidelines of Maharashtra state Government lime to time.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes

for all programs offered by the institution are stated and displayed in website of the institution

(to provide the weblink)				
https://hjpmh.co.in/				
2.6.2 Pass percentage of students				
Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
B.A.	Arts	64	50	78
B.Com	Commerce	25	16	64
B.Sc.	Science	62	37	60
M.A.	Marathi	8	5	62
M.A.	History	12	10	83
M.A.	Economics	6	Nil	Nil
2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) https://hjpmh.co.in/				
CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	00	00	00	00
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored Projects	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students Research Projects (<i>other than compulsory by the College</i>)	00	00	00	00
International Projects	00	00	00	00
Any other(Specify)	00	00	00	00
Total	00	00	00	00
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.	Date(s)		
00	00	00		

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	NIL	NIL	NIL	NIL
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty		International level	National level	State level	Local level	
Attended Seminars/ Workshops		3	5	2	00	
Presented papers		0	8	2	00	
Resource Persons		00	2	1	00	
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities			Number of students participated in such activities	
NIL	NIL	NIL			NIL	
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year						
Name of the Activity		Award/recognition		Awarding bodies	No. of Students benefited	
NIL		NIL		NIL	NIL	
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year						
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities		
NIL	Nil	Nil	Nil	Nil		
3.5 Collaborations						
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year						
Nature of Activity	Participant	Source of financial support			Duration	
NIL	NIL	NIL			NIL	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year						
Nature of linkag	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details		Duration (From-To)		participant

e						
NIL	NIL	NIL	NIL	NIL		
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year						
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs			
NIL	NIL	NIL	NIL			
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development			
10,50,000/-			10,26,482/-			
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities			Existing	Newly added		
Campus area			Existing			
Class rooms			Existing			
Laboratories			Existing			
Seminar Halls			Existing			
Seminar halls with ICT facilities			Existing			
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.			Existing			
Value of the equipment purchased during the year (Rs. in Lakhs)			Existing			
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation			
NIL	NIL	NIL	NIL			
4.2.2 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2833	-	21	-	2854	
Reference Books	4826	-	1806	-	6632	-
e-Books	313500+	5900	--	--	313500+	5900
Journals	14	-	--	--	14	--
e-Journals	6000+	5900	--	--	6000+	5900
Others (specify)	-	-	-	-	-	-

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	40	1	00	00	1	1	00	0	-
Added	00	00	00	0	00	0	0	0	0
Total	40	1	00	00	1	00	00	0	0
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
5-MBPS/GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
NO					NO				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
NIL		NIL			NIL		NIL		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
250000	229678	750000	707641
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
<p>Budgetary provisions are allocated during the meetings of the College Development Committee for the purpose of maintaining and preserving the College's physical, academic, and support facilities. In order to ensure the upkeep of the infrastructure, the Institution seeks the expertise of professional architects, engineers, and consultancies. A supervisor, designated by the college authority, is responsible for overseeing all maintenance and upgrade projects pertaining to civil and electrical work, ensuring the contractors and other agencies fulfil their obligations. The college maintain the electrical equipment, systems and minor faults are addressed and repaired by hired technicians and carpenters. Renovation, beautification, and painting of the physical infrastructure and campus are carried out by external agencies as deemed necessary. To ensure uninterrupted power supply, the College relies on UPS backup, inverters. The concerned departments diligently maintain a Stock Register to keep track of inventory. The Stock Verification Committee conducts a physical examination of the available resources and presents its findings to the Principal on an annual basis. Taking into account the information and recommendations</p>			

provided in these reports, the Principal implements any necessary corrective measures to ensure the optimal utilization and upkeep of the physical, academic, and support facilities. Professional consultants, company representatives, and technicians are summoned based on the specific maintenance needs of various departmental equipment to ensure the proper upkeep of laboratory machinery and equipment. In order to account for non-functional equipment such as computers and printers, the college regularly maintains a Dead Stock Register. The maintenance of computer hardware and IT systems is carried out by the technical staff, hardware technicians, and electricians employed by the college. When necessary, the maintenance of sports facilities and gymnasium equipment is outsourced. Daily cleaning and sweeping of classrooms, corridors, and departments is performed by the support staff. Lavatory maintenance is outsourced through local persons available in city. Skilled staff members, including electricians, plumbers, and gardeners, are appointed to oversee overall maintenance tasks according to their respective expertise.

<https://hjpmh.co.in/>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	NIL	NIL	NIL
Financial support from other sources			
a) National	GOI	366	1595934
b) International	--	--	--

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
YOGA	21/06/2018	44	DEPARMENT OF PHYSICAL EDU
BARTI-DELHI-CET-2019	06/03/2019	32	CAREER GUIDANCE CELL

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
NIL	NIL	NIL	NIL	NIL	NIL

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NIL

5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
NIL	NIL	NIL	NIL	NIL	NIL
5.2.2 Student progression to higher education in percentage during the year 2018-19					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2019	7	B.A.	SOCIAL SCIENCE & HUMANTIES	H.J.P.COLLEGE, HIMAYTNAGAR	M.A. HIST
2019	4	B.A.	SOCIAL SCIENCE & HUMANTIES	H.J.P.COLLEGE, HIMAYTNAGAR	M.A. MARATHI
2019	15	B.A.	SOCIAL SCIENCE & HUMANTIES	H.J.P.COLLEGE, HIMAYTNAGAR	M.A. ECONOMICS
2019	7	B.Sc.	Science & Technology	1)School Of Chemical Sciences, SRTMUN. 2) Yeshwant College, Nanded	M.Sc. Chemistry
2019	2	B.Sc.	Science & Technology	N.S.B. COLLEGE, NANDED.	M.Sc. Environmental Science
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items	No. of Students selected/qualifying		Registration number/roll number for the exam		
NET	00		00		
SET	00		00		
SLET	00		00		
GATE	00		00		
GMAT	00		00		
CAT	00		00		
GRE	00		00		
TOFEL	00		00		

Civil Services	00	00
State Government Services	00	00
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Taekwondo	C - Zone at University Level	02
Kulguru Chashak Exam Competition	Institute	31
Kabaddi	Institution	24
100 mtr Running	Institution	21
Geet-Gayan Competition	Institution	40
Poetry Reading Competition	Institution	13
Musical Chair Competition	Institution	19
College Day	Institution	19

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/International	Sports	Cultural	Student ID number	Name of the student
NIL	Nil	Nil	Nil	Nil	Nil	Nil

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The constitution of the Student Council in our institute adheres to the Maharashtra Public University Act, 2016, as prescribed by law. However, it is noteworthy that the Maharashtra Government did not enforce this act during the academic year 2018-19. Consequently, at the institutional level, we abided by the Maharashtra Public University Act of 1994 and the guidelines outlined by the Swami Ramanand Teerth Marathwada University, Nanded, in order to establish the student council. The student council comprised of class representatives from various programs and representatives from supporting units such as NSS, Cultural, Sports, and ladies representatives. It is important to note that in accordance with Clause 99 (c) of the Maharashtra University Act, 2016, the primary role of the Students' Council is to safeguard the academic, co-curricular, extracurricular activities, and general well-being of the students while also promoting their welfare.

The activities carried out by the Student Council involve addressing concerns related to cleanliness, availability of drinking water, library services, cooperative behavior within the office, and discipline. These issues are brought to the attention of the administrative authorities and subsequently resolved. Additionally, the representatives of the Student Council actively engage as volunteers in seminars, workshops, gatherings, and other events organized by the college. Alongside these endeavours, the representatives of the Student Council, in collaboration with other volunteers, wholeheartedly participate in a multitude of activities, including but not limited to Swatch Bharat Abhiyan, Road Safety Abhiyan, Water Preservation, Tree Plantation, "Beti Bachao Beti Padhao" (Save the Girl Child, Educate the Girl Child), Gram Swachhta Abhiyan, and Blood Donation camps. These activities are organized by local Government Organizations and the National Service Scheme (NSS). Furthermore, the Student Council takes the initiative to provide financial assistance to economically disadvantaged students by raising funds. Additionally, they contribute to the Chief Minister's Relief Fund in the event of natural calamities such as floods and famines.

Members of the Student Council are provided with a platform to participate in the decision-making processes of

<p>several important committees within the college, including the IQAC, CDC, Grievance Redressal Committee, Sports Committee, Canteen Committee, Library Committee, Academic Calendar Committee, Annual Social Gathering Committee, Discipline Committee, Cultural Committee, Suggestion Box Committee, and more. The college administration highly values the input and suggestions provided by these student representatives during the discussions and considerations of these committees, as they contribute significantly to the effective and efficient functioning of the institute.</p>
<p>5.4 Alumni Engagement</p>
<p>5.4.1 Whether the institution has registered Alumni Association? Yes</p>
<p>Alumni Association of the College registered under Bombay Societies Act, 1950 in Jan. 2019. This will be a very active in support services providing to the students. The main objectives of this body is to that gather the alumni student discuss them on organising some educational, social and cultural programme and also arrange the programmes which will be promoting the students to higher education with personal development. This alumni body will work as a bridge between alumni students and current students by taking social activities. They will help to the economically poor and hard-working students. Alumni students helps to the college in various programmes organizing by college.</p>
<p>5.3.2 No. of registered enrolled Alumni:</p>
<p>131</p>
<p>5.3.3 Alumni contribution during the year (in Rupees) :</p>
<p>NIL</p>
<p>5.3.4 Meetings/activities organized by Alumni Association :</p>
<p>01</p>
<p>CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT</p>
<p>6.1 Institutional Vision and Leadership</p>
<p>6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)</p>
<p>The governance of the institution is reflective of an effective leadership in tune with the vision & mission of the institution.</p> <p>Response:</p> <p>Slogan: “न हि ज्ञानेन सदृश्यम पवित्रमिह विद्यते” (Certainly, there is nothing as pure as Knowledge.)</p> <p>Vision: To provide Quality education to youth by promoting education in rural area to encourage better living by getting employment.</p> <p>Mission:</p> <ul style="list-style-type: none"> • To promote and bring rural masses in to main stream of progress and prosperity. • To make empowerment of student with knowledge, skills, physically and culturally, dispositions to contribute in the enhancement of society. • To inculcate values like humanity morality, tolerance, national integration and equality among students. <p>Objectives:</p> <ol style="list-style-type: none"> 1) To make students knowledgeable, efficient, self-reliance, discipline, culture, good leaders and responsible citizen of Nation. 2) To enable students for professional and commercial skill. 3) To organize various activities regarding national integrations and gender issues. <p>To educate rural and backward students.</p>
<p>6.1.2 Does the institution have a Management Information System (MIS)?</p> <p>Yes/No/Partial:</p>

Yes

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ **Curriculum Development:** The college runs UG and PG programmes of Arts, Commerce and science streams and is affiliated to SRTMU, Nanded . It follows the curriculum designed by the university. The college not being autonomous and has no direct role in syllabus framing. However, indirectly through the faculty of our college who are elected as BOS members, the college registers its say on curriculum planning, designing, implementation and development. Feedback is taken from all the sections who are directly and indirectly influenced by the course content. The same is studied and analysed to assess and understand the need of stakeholders regarding curriculum and forwarded to the university through proper channel. To realize effectively the objectives of curriculum, the faculty not only plans its teaching programme through annual teaching report (ATR) and daily teaching report (DTR) , but it also emphasizes on imparting skills and knowledge based on practical study in the form of field tours. It examines the students learning outcome through arranging internal tests, conducting seminars for internal assessment and thereby identifying slow and advance learners who need diverse teaching approaches

❖ **Teaching and Learning:** Significance of teaching, learning and evaluation process are based on uses of teaching aids for effective communications and understanding topics which is taught by teachers in classroom. But, in today's scenario there are tremendous changes has been taken place in higher education therefore college focuses on the usage of ICT and other innovative measures incorporated in teaching and learning process in order to instigate thinking and investigation process in students. Our teacher use ICT based teaching module like EDMODO for effective teaching which has become very essential to avail students interest in learning. Previously student's progress was evaluated on the basis of written tests, examinations and tutorials. Apart from these most of our faculty members use EDMODO for all these purpose. Most of our Students are using mobile apps for submission of assignments and they can also download study materials through it.

❖ **Examination and Evaluation:** Our institution has adopted transparent and robust assessment as the entire examination system is followed by the guidelines of the affiliating university. Examination committee is formed in the beginning of the academic year which takes care of all examination schedule. In each semester the institution declares the schedule of internal test and it displayed on the notice board. For the F.Y. and S.Y students two written tests and one assignment (tutorial) is compulsory and for T.Y students seminar presentation along with test and assignment. Internal vigilance squad is appointed for smooth conduct of university exam. The teacher has the liberty to assess the students on their attendance in the classes along with the written test. The evaluated answer sheets are provided to the student and their results shown to them

❖ **Research and Development:** To promote research culture among the faculty and students, college has established research committee as per university guidelines. Most of the faculties have been awarded M.Phil and Ph.D. as well as ten faculties are recognized as research guide by the SRTMU Nanded. Dr. K. B. Patil has granted one MRP in Environmental science subject by SRTM University, Nanded. Apart from this activities the number of extension activities are carried out in collaboration with government and local bodies. Apparently study tour arranged by concern department to produce practical knowledge and wisdom. Extramural education has become

important study centre for drop out student by starting Yeshwantrao Chavhan Marathwada Open University study centre.

❖ **Library, ICT and Physical Infrastructure / Instrumentation:** The institution has frame policy to create and enhance the infrastructure facilities for effective teaching and learning according to the increasing strength of students in different streams. The management of the institute has constantly been striving for enhancing the physical infrastructure and learning resources. Every year budget has allocated for laboratories, seminar hall, reading room and other facilities. The college library is automated with Registered INFLIBNET, e-granthalaya software and database internet services. The library advisory committee discusses and finalize academic requirement. The institute insure physical facilities to the differently able students by providing Ramps and Railing facilities in the college building. For recreation of the students, outdoor and indoor game facilities like chess, carom, kabaddi, kho-kho, athletics, volleyball etc. are provided to the students. For the safety of girl students and to avoid ragging and other offences the whole campus is kept under surveillance of CCTV. The college provide filter water which has very specific concern for the health of college student.

❖ **Human Resource Management:** The management always encourages to the staff for participation in the process of decision making in institutional functioning under periodic meeting with staff and principal. College promotes faculty members to attend orientation program, refresher course and short term courses. IQAC of the college taking initiatives for promoting quality culture by organizing seminars, workshops, conference and motivate to submit major and minor research projects for enhancement of the research. Apart from these activities regular academic audit is to be prepared and management arrange strategic plan for next five years for the development of the students by focusing on progress of academic environment and infrastructure. Eventually management motivate faculty members to complete research degree major and minor projects and publications of articles, books, etc.

❖ **Industry Interaction / Collaboration :** Currently college doesn't have collaboration with any industry or nearby college and research institution but college plans to establish a collaboration with neighbouring college for research centre and sports facilities.

❖ **Admission of Students :** Admissions were made as per the guidelines of affiliated university and state government

6.2.2 : Implementation of e-governance in areas of operations:

❖ **Planning and Development :**

1. Official work has been completely automatic such as, student database, accounts, Feedback system, Paperless assignments etc.
2. Library adopted E-granthalaya and registered N-List software for students and staff.

❖ **Administration:**

College has an official website which is regularly maintained and updated with necessary information of institution. The college prospectus, all programme and proceedings of IQAC and CDC are available on college website. College's important notices, circulars and notifications are sent to students and teachers through emails and Whatsapp groups.

❖ **Finance and Accounts:**

The software of the office automation is mostly useful to the Receipts and Payments of all activities. The accounts of the institute have to be maintained and operated by the internal and computer.

❖ **Student Admission and Support :**

Applications are submitted for admission to different courses and admissions done by merit basis. The institution has formed well redressal procedure such as anti-ragging committee, anti-sexual harassment committee, grievance redressal committee, committee for SC/ST, Minority Cell, OBC Cell and Internal Compliant Committee, are discussed on the various issues so that functioning and implementation of committee may be possible by concern body. Discussed issues and resolutions are seen through minutes.

❖ **Examination :**

The institute implements the examination program as per the affiliated university. We have a semester pattern for the undergraduates of almost all the question papers of B.A., B.Com. and the B.Sc. exam has to send online by the university. The institute has to download the question paper and make the photocopies as per the student's strength. Even the evaluation of the answer sheet was also done onscreen at the central evaluation centre at the parent university

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
NIL	NIL	NIL	NIL	NIL

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
NIL	NIL	NIL	NIL	NIL	NIL

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Short-Term Course	01	27.08.2018 to 01.09.2018
Short-Term Course	01	22.10.2018 to 27.10.2018
Refresher Course	01	03.12.2018 to 22.12.2018

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary

NIL				
6.3.5 Welfare schemes for				
Teaching	Felicitation of teachers for their achievement in common staff meeting, GIS.			
Non-teaching	Personal Loan, Leave in Cashment, LIC, GIS			
Students	GOI Scholarship			
6.4 Financial Management and Resource Mobilization				
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)				
<p>Institutions financial accounts audited regularly. Internal audit is done by recognized chartered Accountancy firm every year. Being an aided institute by Govt. of Maharashtra, the external audit is done by Govt. senior auditor appointed by Regional Joint Director (Education) office. Discrepancy (if any) found in accounts the same will complied before the submissions of next claims. The qualified remarks (if any) given by an auditor are taken into consideration for obtaining clean report in upcoming year. There was no objection found in internal as well as external audit of the Institution.</p>				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non-government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
NIL		NIL		NIL
6.4.2 Total corpus fund generated NIL				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Principal /IQAC
Administrative	No	NA	Yes	Principal /IQAC
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
<ol style="list-style-type: none"> To prevent dropout rate of student teachers frequently communicate with parents. Parents-teachers meeting is conducted every year. Our college is present in rural region our teachers always take efforts to increase irregular girl student strength. 				
6.5.3 Development programmes for support staff (at least three)				
<ol style="list-style-type: none"> IQAC every year arrange staff meeting to promote faculty in Career Advancement Scheme (CAS) Encourage faculty members to attend professional development programmes like Orientation course, refresher course, short term course etc. Three ICT rooms with required facilities are made available for teachers to improve teaching-learning process. 				
6.5.4 Post Accreditation initiative(s) (mention at least three):				
<ol style="list-style-type: none"> As per the recommendation of NAAC Peer team at first cycle Green Campus initiatives are taken into consideration Improvement in Research Work by faculties Post-Graduation courses for distance students have been introduced in college. 				
6.5.5				

a. Submission of Data for AISHE portal	:	Yes		
b. Participation in NIRF	:	No		
c. ISO Certification	:	Yes		
d. NBA or any other quality audit	:	No		
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2018	International Yoga Day	21.06.2018	21.06.2018to 21.06.2018	60
2018	Scrutiny and forwarding the applications for promotions under career advancement scheme (CAS) of full time teachers to the competent authority.	02.03.2019	02.03.2019 to 02.03.2019	01
2018	Swachh Gaon, Sundar Gaon.	04.07.2018	04.07.2018 to 04.07.2018	74
2018	Cleanness Survey.	04.12.2018	04.12.2018 to 04.12.2018	64
2019	VVPAT Demo for new Voters.	19.01.2019	19.01.2019 to 19.01.2019	78

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
Women's Rights	26 .11.2018	46	39
Rajmata Jijau Jayanti	12.01.2019	42	45
National youth day	12.01.2019	52	48
World Womens Day	08. 03.19	49	56

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

On the occasion of Ozon day, Save Nature Club and Forest Department of Himayatnagar jointly organized tree plantation and awareness for nature in college and town. NSS department organised various activities to aware the students about energy consumption. College has installed CFL tubs and bulbs.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	01
Provision for lift	No	--
Ramp/ Rails	Yes	1
Braille Software/facilities	No	--
Rest Rooms	Yes	1

Scribes for examination	Yes	1
Special skill development for differently abled students	No	1
Any other similar facility	No	--

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	01	01	21.06.2018	Yoga Day	To make physically and mentally strong	60
2018-19	01	01	04.07.2018	Clean Mission Day	Swachh Gaon , Sundar Gaon	74
2018-19	01	01	08.10.2018	August Kranti Divas	To Enlighten freedom Revolution	95
2018-19	01	01	15.08.2018	Independence Day	To celebrate Independence Day	150
2018-19	2018-19	01	20.08.2018	Sadhbhavna Divas	To cultivate brotherhood values	61
2018-19	01	01	17.09.2018	Marathwada Mukti Sangram Divas	To glorify struggle of motherland	156
2018-19	01	01	02.10.2018	Gandhi Jayanti	To enlighten Gandhian thought	70
2018-19	01	01	31.10.2018	National Integration Day	National values	63
2018-19	01	01	04.12.2018	Cleanness survey in Town	To create awareness about cleanliness	64
2018-19	01	01	19.01.2019	VVPAT Demo for new Voter	Voter awareness	78

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Code of conduct for students	21.07.2018	<p>It is mandatory for the students.</p> <ol style="list-style-type: none"> 1. Students must attend all classes in time throughout the academic year. 2. Minimum 75% attendance for lectures and practices is mandatory for all the students. 3 in case, attendance falls below 75% student will not be allowed appear for university examination. 4. Students must carry their identity card and uniform in the

		campus 5. Ragging is strictly prohibited. if any such things are noticed by the authority, The concerned students will be liable for disciplinary action.
Code of conduct for teachers	21. 07. 2018	1. Lecture wise teaching plan should be prepared by teacher. 2. D.T.R must be maintained by the concerned teacher. 3. The teacher should utilise full 50 minutes lecture and should not leave before time. 4. Group discussion must be used for question and doubts with cordial way.
Code of conduct for non-teaching staff.	21. 07. 2018	1. Lab attendance should ensure the cleanness of respective laboratories. 2. Peons must be ensured cleanness of respective laboratories, class rooms and staff rooms.
Code of conduct for principal	21. 07. 2018	1. Principal must be maintained discipline, peace and cordial relationship with staff. 2. The principal should encourage faculty members to update their knowledge by attending seminars, workshop, conference etc. 3. The principal should encourage faculty members to publish books, research papers in reputed national international journals.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Yoga day	21.06.20-18 to 21.06.2018	60
Sanvidhan divas	26.11.2018 to 26.11.2018	65
National science day	28.02.2019 to 28.02.2019	65
Women's day	08.03.2019 to 08.03.2019	71
Wasundhara Divas	22.04 .2019 to 22.04 .2019	70
Labour Day	01.05.2019 to 01.05.2019	45

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1) Regular cleaning and maintains of premises.
- 2) Rain water harvesting in the campus.
- 3) Waste garbage and material properly deposited in the campus.
- 4) Tree plantation activity run by NSS.
- 5) Botanical Garden established by science department.

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the

institution as per NAAC format in your institution website, provide the link
<p>From last few years college has been commenced two best practices that concentrated student and farmer. One is Book Donation on Staff members Birthday that anyone can voluntarily donate books to the college library.</p> <p>Second is Organic Farming known as Zero Budget Sheti that institution has been established farmer Guidance Centre where farmer can ask information about crops. Students and concerned teacher visits on farm, communicate with farmer about growing yield. Prominent objective of this practice is reducing expenditure on agriculture.</p> <p>Both the practices details and nature has been up loaded on college website site.</p>
7.3 Institutional Distinctiveness
<p>Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words</p>
<p>Our college situated in rural area therefor considering its issues, needs, progress in student life are our prominent objectives that continuously strive to obtain it. We concentrate on students' development according to employability, skills, outer and inner development so that they can face the problem of new age. We pursue them to get knowledge of IT and provide them information abbot government scheme that can help to fulfil their needs. Moreover, Charity value-based management always insist to transparency and sincerity that administration creates cordial environment to work hard with dedicated. Teaching Staff personally communicate with students and their parents whenever they need support from college. Moreover, college encourage gender equity that psychological support for girl student in order to further education and employability to make them independent economically and morally. Well-disciplined and academic values inculcate in the students and staff so that they can make strong and Beautifully society as per expected by education system. Academic and professional values are developed in the teachers in order to make them update. Principals encourage faculty members to participate in Seminar, Refresher courses, Workshop, Short -term courses, Orientation Course Programmes and other Training Programmes.</p>
8. Future Plans of action for next academic year (500 words)
<ol style="list-style-type: none"> 1. To start new P G programme in distance mode for M A. 2. To arrange study tour for science students. 3To arrange awareness programme in health and cleanliness in public places. 4. To extend The Best Practices. 5. To use digital facilities for the students and Staff.